

SAMPLE

[Applicant Letterhead]

[Date]

Director
Office on Violence Against Women
145 N Street, NE
Washington, DC 20530

[Name of applicant] certifies that any funds received through the **[name of OVW grant program]** will be used to supplement, not supplant, existing non-federal funds that otherwise would be available for activities under the award. The **[name of applicant]** understands that supplanting violations can result in a range of penalties, including suspension of future funds under this program, suspension or debarment from federal grants, recoupment of monies provided under this grant, and civil and/or criminal penalties.

Sincerely,

[Applicant Authorizing Official]