## Eligibility for De Minimis

[Applicant Letterhead]

[Date]

Idaho State Police

Planning, Grants, and Research 700 S. Stratford Drive Meridian, ID 83642

[Name of applicant] does not have an existing approved indirect cost rate agreement with a federal cognizant agency.  Therefore, we are electing to use the “de minimis” rate, for which we are eligible.”

Sincerely,

[Applicant Authorizing Official]