



# Idaho State Police



Service since 1939

## Bureau of Criminal Identification

### Expungement Application

Applicant Name: \_\_\_\_\_  
(last name) (first name) (middle initial)

Applicant Date of Birth: \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

I was charged for the crime of: \_\_\_\_\_

I was arrested on: \_\_\_\_\_ for this crime.

Idaho Court Case Number: \_\_\_\_\_

County of Court Case Number: \_\_\_\_\_

Charge(s) applicant seeks to have expunged: \_\_\_\_\_

Idaho Code §67-3004(10) states: Any person who was arrested or served a criminal summons and who subsequently was not charged by indictment or information within one (1) year of the arrest or summons and any person who was acquitted of all offenses arising from an arrest or criminal summons, or who has had all charges dismissed, may have the fingerprint and criminal history record taken in connection with the incident expunged pursuant to the person's written request directed to the department and may have the official court file thereof sealed. This provision shall not apply to any dismissal granted pursuant to section 19-2604(1), Idaho Code.

**PLEASE NOTE: If the charge(s) submitted for expungement, resulted in a conviction and then a withheld judgement was granted by a court, per Idaho Code section 19-2604(1), the expungement process DOES NOT apply to you.**

Applicant's Date of Acquittal or Dismissal: \_\_\_\_\_

The **applicant must also include copies** of the following documents with the application:

- 1) A. Criminal citation, or  
B. Criminal complaint and summons (Documentation showing you were served the complaint or summons by the sheriff's office), or  
C. An indictment, or  
D. Information.

AND a **certified copy** of the:

- 2) Court order of acquittal that states you are not guilty of the crime(s) charged; or
- 3) Court order of dismissal (showing what crime(s) were dismissed).

An incomplete application, or an application that does not include the documentation required above, will not be processed and will be returned to the applicant.

**\*\* If you have been convicted of a sex offense, this law does not apply to you. Do not submit this form, nor contact the Criminal History Unit. Instead, visit the frequently asked questions section of the Idaho Central Registry Sex Offender website.**

Signature of Requestor \_\_\_\_\_ Date \_\_\_\_\_

Mail application to:  
Idaho State Police  
700 S. Stratford Dr., Ste. 120  
Meridian, ID 83642  
Fax: 208-884-7193

To receive notification, send a self-addressed stamped envelope with the application.

**PLEASE ALLOW 30 DAYS FOR PROCESSING**