



# Idaho State Police

Service Since 1939



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Director

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Governor

**To:** Idaho BTS/BTO Officers  
**From:** Matthew Gamette, ISP Forensic Services Laboratory System Director  
**Subject:** **Breath Alcohol Accreditation Preparation and Notification**  
**Date:** March 2, 2021

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Idaho State Police Forensic Services (ISPFS) has applied for ISO 17025:2017 accreditation for the breath alcohol instrument calibration program. We expect to complete the process by summer 2021. As we prepared to make this application, certain changes were needed to conform with accreditation requirements. The ISPFS breath alcohol calibration program changes that will be affecting the law enforcement agencies for the State of Idaho are listed below:

- ISO requirement 4.2.1 requires ISPFS to notify customers of the information it intends to place in the public domain. ISPFS will continue to place instrument calibration certificates on the ISP public website (<https://isp.idaho.gov/forensics/instrument-certificate-search/>). They will consist of the certificate signature page, the calibration data, the instrument's Uncertainty of Measurement (UM) calculations, the review panel, and any maintenance forms (if applicable). ISPFS will also continue to place BTO/BTS certifications on the ISP public website (<https://isp.idaho.gov/forensics/instrument-certificate-search/>).
- All breath testing units will be required to have an annual 'calendar year' calibration performed by an ISPFS laboratory. This includes both the Lifeloc and Draeger series of instruments.
- All of the units will have a calibration expiration date set for the last day of the year following the calibration. Example: All instruments calibrated during the year 2021 will have a calibration expiration date of 12/31/2022.
- ISPFS will make an effort to schedule the intake of the breath testing units for calibration. The calibration 'lock out' dates on the Lifeloc instruments will be set to help facilitate regularly scheduled calibrations for each agencies units.
- Agency BTS' should contact their local ISPFS Laboratory and consult with the ISPFS regional breath testing coordinators to help facilitate their instrument calibration schedule (Meridian Phone 208.884.7170, CDA Phone 208.209.8700, Pocatello Phone 208.239.9900).
- When submitting instruments to ISPFS for calibration services, it is extremely helpful to submit the units with an indication as to whether the unit is being submitted for its *Annual Calibration* or for a *Service Calibration* (due to a failed field performance verification).

Please do not hesitate to contact Jeremy Johnston at 208-209-8706 or [Jeremy.Johnston@isp.idaho.gov](mailto:Jeremy.Johnston@isp.idaho.gov) if you have any questions.

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