

IDAHO STATE POLICE PROCEDURE

02.02 FUNERALS

I. General

- A. The Idaho State Police (ISP) provides support and participation in an ISP employee's funeral according to the desires of the employee's family. Personnel may also be assigned to represent ISP at funerals for other officers in the western states. Overtime costs for troopers designated to participate and the use of ISP vehicles are authorized by the Lieutenant Colonel of Operations. ISP encourages employees to attend funeral ceremonies as circumstances warrant.

ISP is sensitive to the needs of all survivors, including the spouse, adult or younger children, parents, siblings, or others. Realize that grief is a process, and everyone handles grief differently.

II. Definition

"Escort" means uniformed trooper(s) and/or marked patrol unit(s) attending the remains of the deceased and the family members until the conclusion of the funeral service.

III. Trooper, Not Retired – Death Due to On-Duty Incident or Accident

ISP will take the following steps:

- A. Assign Honor Guard personnel to remain with the fallen trooper at all times.
- B. Provide an escort if the fallen trooper is to be relocated.
- C. Announce the official mourning period to extend from the time of death until 0001 of the day following the funeral. During the mourning period, the following apply;
 - 1. Troopers will wear black mourning bands on their badges.
 - 2. Professional employees may wear black ribbons or similar signs of mourning; and
 - 3. ISP flags will be flown at half-mast.
- D. With permission of the family, designate personnel under the "Incident Command" structure to directly participate in the planning, coordination, and implementation of all aspects of the funeral, processions, gravesite ceremonies, and any other related event. This may include the following:
 - 1. Honor Guard
 - 2. Casket Watch
 - 3. Pallbearers
 - 4. Flowers
 - 5. Rifle Team to provide three volleys, or bell ringing
 - 6. Bagpipes

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7. Taps
8. Drivers for family cars
9. Escort
10. Riderless horse
11. Crossed ladders
12. Flag folding and presentation to the family
13. Retiring the trooper's car number and presentation of plates
14. Final "Out of Service"

IV. Trooper, Not Retires- Death by Any Other Cause

- A. At the discretion of the Lieutenant Colonel of Operations, ISP may provide one or more of the following:
 1. Direct support to the immediate family until the family no longer needs or requests support, or support is terminated by the Lieutenant Colonel of Operations.
 2. Planning and implementation of the funeral procession and related traffic, parking, and other considerations
 3. Honor Guard
 4. Casket Watch
 5. Pallbearers
 6. Flowers
 7. Rifle Team to provide three volleys or bell ringing
 8. Bagpipes
 9. Taps
 10. Drivers for family cars
 11. Escort
 12. Flag folding and presentation to the family

V. Trooper, Retired

- A. The Lieutenant Colonel of Operations determines the level of support and participation.
- B. If the funeral is within the State of Idaho, and if desired by the family, ISP may provide one or more of the following:
 1. Honor Guard
 2. Flag folding and presentation to the family
 3. Casket Watch
 4. Pallbearers
 5. Flowers
 6. Escort
- C. If the funeral is not within the State of Idaho, ISP may provide one or more of the following:
 1. Flowers

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2. Condolences

VI. ISP Professional Employees, Active and Retired

- A. The Lieutenant Colonel of Operations determines the level of support and participation.
- B. If the employee's funeral is within the State of Idaho, and if desired by the family, ISP may provide one or more of the following:
 - 1. Pallbearers
 - 2. Flowers
 - 3. Escort
- C. If the funeral is not within the State of Idaho, ISP may provide one or more of the following:
 - 1. Flowers
 - 2. Condolences

VII. Death of Sworn Officers from Other Departments and Agencies

- A. The Lieutenant Colonel of Operations may designate one or more employees to represent ISP at the funeral of any fallen law enforcement officer. ISP allows the use of the uniform, a department vehicle when applicable, and pay for the regular scheduled shift of the representative(s). Overtime is authorized only with the prior approval of the Lieutenant Colonel of Operations. The Lieutenant Colonel of Operations may approve additional representatives beyond the amounts specified below.