

IDAHO STATE POLICE PROCEDURE

05.08 USE OF NALOXONE BY ISP PERSONNEL

I. GENERAL

The purpose of this policy is to establish guidelines and regulations governing the utilization of Naloxone by trained personnel with the Idaho State Police (ISP). The objective is to treat and reduce injuries and fatalities due to opioid-involved overdoses. Pursuant to Idaho Code § 54-1735, any person who, in good faith and while exercising reasonable care, administers an opioid antagonist to another person who appears to be having an opiate-related overdose and who contacts emergency medical services as soon as possible will not be liable in civil or administrative action or subject to criminal prosecution for such act.

II. DEFINITIONS

- A. "Opioid" means containing or derived from opium, including but not limited to heroin and morphine.
- B. "Opioid antagonist" means a drug that nullifies in whole or in part the administration of an opioid. The opioid antagonist for the purpose of this policy is limited to naloxone hydrochloride (hereafter, Naloxone).

III. ACQUISITION

- A. ISP will choose a physician who will be responsible for issuing a Naloxone prescription to the Idaho State Police. Prescribed Naloxone will be issued to trained ISP personnel for use in their official duties.

IV. TRAINING

- A. All commissioned personnel, evidence intake technicians, and participating forensic scientists must successfully complete an approved Naloxone training program annually.
- B. [EHP-05-05-02 Naloxone Acknowledgement forms](#) are maintained in the district/program personnel file and are audited as part of the MER/Employee folder.
- C. All newly hired personnel in the above-mentioned positions shall receive the initial training within 180 days of his or her first day of employment.
- D. Upon successful completion of Naloxone training, Naloxone will be issued to trained personnel.

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- E. ISP will identify an individual to be the [Naloxone Agency Coordinator](#) for the Naloxone administration program. The Naloxone Agency Coordinator's responsibilities include:
 - 1. Issuing Naloxone kits to trained personnel;
 - 2. Ensuring adequate supply and integrity of Naloxone kits;
 - 3. Monitoring the expiration dates for Naloxone kits; and
 - 4. Ensuring the maintenance of the administration records.
- F. The Agency Coordinator is responsible for coordinating and facilitating Naloxone user training for participating employees. Each district/program shall maintain training records for all personnel who complete this training. The records must be kept in the district personnel files and updated promptly as training events occur.

V. PROTOCOL

- A. Trained personnel will follow the manufacturer's recommendations for the administration of Naloxone.

VI. MAINTENANCE AND REPLACEMENT

- A. Naloxone kits shall be carried and kept in a manner consistent with proper storage guidelines for temperature and sunlight exposure.
- B. A monthly inspection of the Naloxone kit shall be the responsibility of the personnel assigned the equipment.
- C. Used, lost, damaged, or expired Naloxone kits shall be reported through the chain of command to the Agency Coordinator, and will be replaced by the Agency Coordinator.
- D. Expired Naloxone must be properly disposed of in accordance with ISP procedure [06.09 Evidence and Property](#).

VII. DOCUMENTATION

- A. Following Naloxone administration, trained personnel shall submit a completed [EHP-05.08-01 Naloxone Administration](#) form to their supervisor.
- B. A copy of the Naloxone Administration Form shall be included in the case file.
- C. A copy of the Naloxone Administration Form shall be forwarded to the Naloxone Agency Coordinator electronically at [DL Naloxone](#) mailbox. The Agency Coordinator will ensure the Administration Forms are maintained in a digital format in accordance with the ISP record retention policy.