

IDAHO STATE POLICE PROCEDURE

10.03 PERMITS

I. General

Permits are issued for specific events and are time-limited.

II. Wine Permits

- A. Wine permits are issued pursuant to [I.C. §23-1336](#) to allow a person who is not licensed to purchase or receive wine to sell, serve or dispense wine (or to designate a retailer to dispense the wine for them) for benevolent, charitable, or public purposes.
- B. The [Beer and Wine Permit](#) application must be received in the Idaho State Police Alcohol Beverage Control (ABC) office at least 2 weeks prior to the event.
- C. The applicant cannot be a licensee; ABC personnel will verify each applicant's status.
- D. Permit cost is \$20 per event not to exceed 3 days.
- E. Wine may be sold or donated to the permittee only after the permit has been issued.

III. Beer Permits

- A. Beer permits are issued pursuant to [I.C. §23-1007A](#) to allow a person who is not licensed to purchase or receive beer to sell, serve or dispense beer (or to designate a retailer to dispense the beer for them) for benevolent, charitable, or public purposes.
- B. The EHF 10 03-01 Beer and Wine Permit application must be received in the ABC office at least 2 weeks prior to the event.
- C. The applicant cannot be a licensee; ABC personnel will verify each applicant's status.
- D. Permit cost is \$20 per event not to exceed 3 days.
- E. Beer may be sold or donated to the permittee only after the permit has been issued.

IV. Liquor Permits

- A. Liquor permits are issued pursuant to I.C. §23-509B to allow a person who is not licensed in this state to purchase or receive liquor acquired from the state liquor division, from a liquor producer to sell, serve or dispense (or to designate a licensee to store or dispense the liquor for them) for benevolent, charitable, or public purposes.
- B. The EHF 10 03-01 Liquor Permit application must be received in the ABC office at least 2 weeks prior to the event.

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- C. The applicant cannot be a licensee; ABC personnel will verify each applicant's status.
- D. The event shall not exceed 3 days.
- E. Liquor may be sold or donated to the permittee only after the permit has been issued.

V. Wine, Beer and/or Liquor Permit Processing

- A. Once the applicant submits a completed application, pays the appropriate fees, and the applicant's status is verified, the permit is issued as follows:
- B. The appropriate permit is typed including the location of the event.
- C. The permit is mailed to the applicant.

VI. Winery Sponsored Event Permit

- A. Permits can be issued up to 7 days duration and must be issued prior to the date of the event.
- B. Idaho wineries complete the [Application for Winery Sponsored Event](#) for off-premises sponsored events.
- C. The winery submits the form to ABC via electronic mail (e-mail) at least 7 days prior to the start date of the event.
- D. ABC replies, via e-mail within 3 business days of receipt of the form, to the requestor.
- E. The ABC approval is authorization for the sale or dispensing of wine by the winery at the event.
- F. The returned EH 10 03-02 and ABC approval must be displayed during all hours that wine is served or sold at the sponsored event.
- G. Neither a winery nor any person associated with the winery can qualify as an event sponsor.
- H. ABC will verify each applicant's status.