

**BOARD OF THE PUBLIC SAFETY & SECURITY INFORMATION SYSTEM
(ILETS)
Meeting #138**

The Public Safety & Security Information System (ILETS) Board convened in person on July 28, 2023 at 9:30 a.m. at ISP HQ, 700 S Stratford Dr, Meridian, Idaho Conference Room 1.

Board Members Present

Sheriff Mike Hollinshead, Elmore County Sheriff's Office (Chairman)
Sheriff Shaun Gough, Gooding County Sheriff's Office
Chief Bryce Johnson, Idaho Falls Police Department
Chief Craig Kingsbury, Twin Falls Police Department
Major Bradley C Doty, Idaho State Police (ISP)
Colonel Kedrick Wills, Director, Idaho State Police (ISP)

Non-Members Present

Leila McNeill, Chief ISP Bureau of Criminal Identification (BCI)
Sandy Kelleher, Operations Officer (BCI)
Alana Minton, ISP Deputy Attorney General
Joann Hall, Administrative Assistant 1 (BCI)
Josh Scholer, Idaho Division of Financial Management

I. Opening

1) Call to Order

Chairman Sheriff Mike Hollinshead called the meeting to order at 9:34 am

2) Silent Roll Call of Board Members

A roll call was conducted. All Board members were present in person, via Teams, or on the phone.

- a) **To adopt and publish the temporary rules amending IDAPA 11.10.01- RULES GOVERNING IDAHO PUBLIC SAFETY AND SECURITY INFORMATION SYSTEM as reflected in its latest draft, which was submitted to the Board members on July 21, 2023**

The meeting was turned over to Leila McNeill to gain approval of the proposed Rule changes for the ILETS Fee Structure that were previously approved in April. Once approved, DFM will publish the Temporary Rule in the administrative rules bulletin closer to the time the Rule would go into effect.

Josh from the Idaho Division of Financial Management (DFM) wanted to clarify the intentions of the board regarding the Rule, are they to go into effect in October, or is it earlier than that? He understood there was approval in October, but it's unclear to him in the agenda or rules what the board's intentions are. Leila replied; the intention of the board is October.

- 3) Chairman Hollinshead called for a motion, Colonel Kedrick Wills moved to approve these as written with the adoption as outlined in the temporary rule effective October 1, 2023. Chief Gough seconded the motion.

Votes in favor: 6

Votes against: 0

Motion passed

II. Executive Session

A) Chairman Hollinshead called for a motion, Colonel Wills motioned to convene into executive session to consider records that are exempt from public disclosure as provided in Chapter 1, title 74, Idaho Code. IdC 74-206(d), Chief Gough Seconded the motion.

a. Role Call

- i. Sheriff Mike Hollinshead - Aye
- ii. Sheriff Shaun Gough - Aye
- iii. Chief Bryce Johnson - Aye
- iv. Chief Craig Kingsbury - Aye
- v. Major Bradley Doty - Aye
- vi. Colonel Kedrick Wills - Aye

Executive Session began at 9:40 am and was completed at 10:07 am

Adjourn Meeting. Chairman Hollinshead entertained a motion to adjourn. Colonel Wills moved to adjourn. Major Doty seconded the motion.

Votes in Favor:6

Votes Opposed: None.

Chairman Hollinshead adjourned the ILETS Board meeting at 10:08 am.

Meeting minutes submitted respectfully,

Joann Hall