**Meeting to be held July 8, 2020**

***Due to the occurrence and imminent threat to public health and safety arising from the effects of the 2019 novel coronavirus (COVID-19); and the March 13, 2020 Proclamation issued by Governor Little, this meeting will be accessible to the public via teleconference only, see call-in information below.***

***IDAHO STATE BRAND BOARD WILL MEET AT THE IDAHO STATE POLICE HEADQUARTERS, 700 SOUTH STRATFORD DRIVE, MERIDIAN, IDAHO IN CONFERENCE RM #3 OF ADMINISTRATION OFFICE AND BY TELECONFERENCE. MEETING WILL BEGIN AT 9:00 A.M.***

**Teleconference access is as follows:**

**Call in Number: 1-877-820-7831**

**Pass Code: 681205**

**If you are a member of the public wanting to testify at the upcoming meeting, please contact the State Brand Inspector’s office in advance to make arrangements to testify telephonically.**

**AGENDA:**

1. **Call to Order**
2. **Roll Call:**
3. **Action Item –** Vote: Approval of April 10, 2020 1st Quarter Brand Board Meeting Minutes;
4. **Action Item –** Vote: Approval of July 8, 2020 2nd Quarter 2020 Brand Board Meeting Agenda;
5. **YTD Head Count/Cash Flow/ OE Report** – *State Brand Inspector, Cody Burlile; Management Assistant, Mary Burke;*
6. **Accounts Receivable** – *State Brand Inspector, Cody Burlile;*
7. **Personnel Report** – *State Brand Inspector, Cody Burlile;*
8. **COVID-19 Update and Hazard Pay** –*State Brand Inspector, Cody Burlile;*
9. **Action Item –** FY 2021 BUDGET **–** *State Brand Inspector, Cody Burlile ;ISP Financial Specialist, Raelynn North*
10. **LSO Audit –** *State Brand Inspector, Cody Burlile*
11. **Brands Traceability Software Update** –*State Brand Inspector, Cody Burlile*
12. **Open Discussion:**
13. **Schedule 3rd Quarter 2020 Idaho Brand Board Meeting**
14. **Adjournment:**