

**IDAPA 11 – IDAHO STATE POLICE  
STATE BRAND BOARD**

**11.02.01 – RULES OF THE IDAHO STATE BRAND BOARD**

**DOCKET NO. 11-0201-2301**

**NOTICE OF INTENT TO PROMULGATE RULES – NEGOTIATED RULEMAKING**

**AUTHORITY:** In compliance with Sections 67-5220(1) and 67-5220(2), Idaho Code, notice is hereby given that this agency intends to promulgate rules and desires public comment prior to initiating formal rulemaking procedures. This negotiated rulemaking action is authorized pursuant to Sections 25-1102, 25-1110, 25-1160, and 25-1161 Idaho Code.

**MEETING SCHEDULE:** A public meeting on the negotiated rulemaking will be held as follows:

<b>Tuesday, July 18, 2023 1:00 p.m. MT</b>
<b>In Person:</b> <b>Idaho State Police Headquarters</b> <b>700 S Stratford Dr.</b> <b>Meridian, ID 83642</b> <b>(Meeting to be held in Building 9 Conference Room)</b>
<b>Join by meeting <a href="#">link</a></b>
<b>Join by meeting number</b> <b>Meeting ID (access code): 256 622 583 606</b> <b>Passcode: svMtQP</b>
<b>Join by phone</b> <b>+1 872-215-6990,,773928478# United States, Chicago</b> <b>Phone Conference ID: 773 928 478#</b>

Additional meetings will be held if deemed necessary or at request as determined by the Idaho State Brand Board. If additional meetings are scheduled, they will be announced at a later date on Townhall Idaho at <https://townhall.idaho.gov/> and on the Idaho Brand Board website at <https://isp.idaho.gov/brands/>.

The meeting site(s) will be accessible to persons with disabilities, if needed. Requests for accommodation must be made not later than five (5) days prior to the meeting to the agency address below.

**METHOD OF PARTICIPATION:** Persons wishing to participate in the negotiated rulemaking must do the following:

Interested members of the public who wish to participate must submit written comments, questions, recommendations, or ideas addressed to the Idaho State Brand Board, State Brand Inspector, Cody D. Burlile, by mail at P.O. Box 1177 Meridian, ID 83680-1177, or in person at 700 S. Stratford Dr., Meridian, Idaho 83642, or by email to [Cody.Burlile@isp.idaho.gov](mailto:Cody.Burlile@isp.idaho.gov). Individuals are also encouraged to attend scheduled meetings in person on the above date(s) during which the Idaho State Brand Board will allow oral comments and discussion. All oral comments or presentations must also be submitted in writing for the record.

Upon conclusion of the negotiated rulemaking, any unresolved issues, all key issues considered, and conclusion reached during the negotiated rulemaking will be addressed in a written summary. The summary will be made available to interested persons who contact the agency or, if the agency chooses, the summary may be posted on the agency website.

**DESCRIPTIVE SUMMARY AND STATEMENT OF PURPOSE:** The following is a statement in nontechnical language of the substance and purpose of the intended negotiated rulemaking and the principal issues involved:

The Idaho State Brand Board received a cooperative request from the Livestock Industries on July 18, 2022, asking for the formulation of a Brand Fee Working Group to study the need for fee adjustments, the potential to improve efficiencies and reduce costs within administration and operation of the brand inspector's office, and to develop recommendations for a long-range plan to address anticipated budget shortfalls within the Idaho Brand Board. Since that time, the formulated stakeholder group has held multiple meetings to evaluate the foregoing. This negotiated rulemaking will address the collective result of the stakeholder group in negotiating a fee increase within the cattle brand inspection fee and any alternative as brought forth through the negotiated rulemaking process. The Brand Board has not imposed an increase in the cattle brand inspection fee since FY2017.

**ASSISTANCE ON TECHNICAL QUESTIONS, SUBMISSION OF WRITTEN COMMENTS, OBTAINING DRAFT COPIES:** For assistance on technical questions concerning this negotiated rulemaking or to obtain a preliminary draft copy of the rule text, contact State Brand Inspector, Cody Burlile at (208) 884-7070 or by email at [Cody.Burlile@isp.idaho.gov](mailto:Cody.Burlile@isp.idaho.gov). Materials pertaining to the negotiated rulemaking, including any available preliminary rule drafts, can be found on the Idaho Brand Board web site at the following web address: <https://isp.idaho.gov/brands/>.

Anyone may submit written comments regarding this negotiated rulemaking. All written comments must be directed to the undersigned and must be delivered on or before August 4, 2023.

DATED this 15th day of June, 2023.

Cody D. Burlile  
State Brand Inspector  
Idaho State Brand Board  
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Meridian, ID 83680-1177  
(208) 884-7070 phone, (208) 884-7097 fax