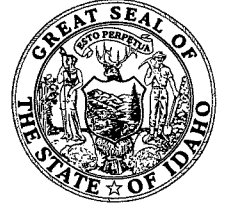




Idaho State Police

Service Since 1939



Colonel Kedrick R. Wills
Director

C.L. "Butch" Otter
Governor

July 31, 2017

Dear Idaho Sheriffs, Chiefs, and Evidence Technicians,

The Idaho State Police Forensic Services (ISPFS) Laboratory in **Pocatello** will be moving to a new location in Pocatello this August after an unexpected construction delay. We are looking forward to moving to a new facility that has been specifically designed to improve efficiency and timeliness of examinations. The following instructions are specific to the evidence normally sent to the Pocatello ISPFS laboratory.

To facilitate a smooth moving process, we need your assistance. The Pocatello laboratory will **NOT be accepting any evidence from August 21st, 2017 until September 5th, 2017.** This includes evidence shipped to us and any evidence dropped off in person. If the timeline for your evidence is **not** critical, please hold your evidence during this time. If the timeline for your evidence is critical during this time (rush case requests) please call the CDA lab for toxicology cases or the Meridian lab for chemistry cases. General laboratory questions during the move interval may also be addressed to ISPFS HQ and we will forward your call to the most appropriate resource to answer your question(s). Email will continue to function normally and you may email individual analysts or the general lab email box during this period. The conventions for ISP email is firstname.lastname@isp.idaho.gov

As a reminder, all blood alcohol cases from the Pocatello service area are currently being shipped directly to the Meridian ISPFS laboratory. These cases will continue to be worked out of the Meridian lab until further notice. Urine toxicology cases are being worked in the Pocatello lab. If alcohol testing is needed first, please ship to either Meridian or Coeur d'Alene lab and they will forward to us for toxicology once they are done.

We will be accepting evidence again at the Pocatello lab on September 5th, 2017 at our new location of **5255 S. 5th Avenue, Suite 2, Pocatello 83204**. Our new phone number will be **208-239-9900**. More information will be coming soon regarding an open house at the new facility. We hope you will be able to come and see our new combined facility and celebrate with us.

Thank you for your help and cooperation in this matter!

Rachel Cutler
ISPFS Pocatello Laboratory Manager

CDA Laboratory – 208-209-8700

Meridian Laboratory – 208-884-7170

ISPFS HQ – 208-884-7219

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