

## Standard Applicant Information

### Project Information

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<b>Project Title</b>	<b>Proposed Project Start Date</b>	<b>Proposed Project End Date</b>
Idaho's BJA FY 2025 Edward Byrne Memorial Justice Assistance Grant (JAG) Program	10/1/24	9/30/28
<b>Federal Estimated Funding (Federal Share)</b>	<b>Applicant Estimated Funding (Non-Federal Share)</b>	<b>Program Income Estimated Funding</b>
1303264.0	0.0	0.0
<b>Total Estimated Funding</b>		
1303264.0		

### Areas Affected by Project (Cities, Counties, States, etc.)

Statewide

### Type Of Applicant

**Type of Applicant 1: Select Applicant Type:**

A: State Government

**Type of Applicant 2: Select Applicant Type:**

\_\_\_\_\_

**Type of Applicant 3: Select Applicant Type:**

\_\_\_\_\_

Other (specify):

\_\_\_\_\_

## Application Submitter Contact Information

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**Application POC Prefix Name**

\_\_\_\_\_

**Application POC First Name**

Julia

**Application POC Middle Name**

\_\_\_\_\_

**Application POC Last Name**

Brotzman

**Application POC Suffix Name**

\_\_\_\_\_

**Organizational Affiliation**

Idaho State Police/Pass-Through Grants & Research

**Title**

Grants and Contracts Officer

**Email ID**

julie.brotzman@isp.idaho.gov

**Phone Number**

208-884-7041

**Fax Number**

\_\_\_\_\_

**ORINumber**

\_\_\_\_\_

## Executive Order and Delinquent Debt Information

Is Application Subject to Review by State Under Executive Order 12372? \*


c. Program is not covered by E.O. 12372.


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Is the Applicant Delinquent on Federal Debt?

No

**SF424 Attachments (2)**

	<b>Name</b> <a href="#">Form SF424_4_0-V4.0.pdf</a>	<b>Date Added</b> 3/17/26
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	<b>Name</b> <a href="#">GrantApplication.xml</a>	<b>Date Added</b> 3/17/26
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**Authorized Representative**

**Authorized Representative Information**

**Prefix Name**  
Mr.

<b>First Name</b>	<b>Middle Name</b>	<b>Last Name</b>	<b>Suffix Name</b>
William	Alan	Gardiner	Jr.

**Title**  
Colonel

**Verify Legal Name, Doing Business As, and Legal Address**

**Legal Name**

IDAHO STATE POLICE

**UEI**

RJA2KYBYGWB1

**Doing Business As**

## Legal Address

### Street 1

700 S STRATFORD DR

### Street 2

### City

MERIDIAN

### State

ID

### Zip/Postal Code

83642

### CongressionalDistrict

01

### Country

USA

## Certification

The legal name + Doing Business As (DBA) and legal address define a unique entity in the system as represented in its entity profile. The profile legal name and address is applicable to ALL applications and awards associated to this fiscal agent.

1. If this information is correct confirm/acknowledge to continue with completion of this application.

**I confirm this is the correct entity.**

### Signer Name

Julie Brotzman

### Certification Date / Time

04/10/2026 05:54 PM

2. If the information displayed does not accurately represent the legal entity applying for federal assistance:
  - a. Contact your Entity Administrator.
  - b. Contact the System for Award Management (SAM.gov) to update the entity legal name/address.
3. If the above information is not the entity for which this application is being submitted, Withdraw/Delete this application. Please initiate a new application in Grants.gov with using the correct UEI/SAM profile.

## Proposal Abstract



Idaho's BJA FY 2025 Edward Byrne Memorial Justice Assistance Grant (JAG) will be utilized to fund eligible projects in Idaho, which address one of the eleven JAG purpose areas: law enforcement programs; prosecution and court programs; prevention and education programs; corrections and community corrections; drug treatment and enforcement programs; planning, evaluation, and technology improvement programs; crime victim and witness programs (other than compensation); mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams; implementation of state crisis intervention court proceedings and related programs or initiatives, including, but not limited to, mental health courts, drug courts, veterans courts, and extreme risk protection order programs; programs to purchase and operate unmanned aircraft systems (as defined in section 44801 of title 49, United States Code) to benefit public safety; and programs to purchase and operate counter-UAS systems (as defined in section 44801 of title 49, United States Code) included on the list of technologies established by subsection (d)(2)(A)(iii) section 210G of the Homeland Security Act of 2002 (6 U.S.C. 124n(d)(2)(A)(iii)) to exercise the authority granted under subsection (a)(2) of such section. Idaho does not have laws related to extreme risk protection orders (ERPO) nor any plans to enact ERPO programs, therefore JAG funding will not be used for the creation and/or implementation of any ERPO programs. It is anticipated that JAG subgrantees will be from various state, local, tribal, faith-based, and non-profit organizations throughout the state who serve communities in both rural towns and urban cities within Idaho.

## Data Requested with Application



### Financial Management and System of Internal Controls

#### Background

Unique Entity Identifier (UEI) Number:

B IA2KYBYCWB1

Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)?

No

#### Audit Information

Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?

\_\_\_\_\_

If the answer to the question below is "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.

\_\_\_\_\_

With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?

\_\_\_\_\_

For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.

\_\_\_\_\_

Has the applicant entity undergone any of the following types of audit(s)? Please check all that apply:

"Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200

Yes

Financial Statement Audit

\_\_\_\_\_

Defense Contract Agency Audit (DCAA)

\_\_\_\_\_

Other Audit and Agency

Yes

None

\_\_\_\_\_

If Other Audit and Agency - list type of audit:

\_\_\_\_\_

Most Recent Audit Report Issued:

Within the last 12 months

Name of Audit Agency/Firm:

Idaho Legislative Services Office

#### Auditor's Opinion

On the most recent audit, what was the auditor's opinion?

N/A: No audits as described above

Enter the number of findings (if none, enter "0"):

0

Enter the dollar amount of questioned costs (if none, enter "0"):

0

Were material weaknesses noted in the report or opinion?

No

#### Accounting System

Which of the following best describes the applicant entity's accounting system:

Automated

Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?

Yes

Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?

Yes

Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?

Yes

Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?

Yes

Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?

Yes

Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R Part 200?

Yes

## Property Standards and Procurement Standards

Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award fund (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information?

Yes

Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?

Yes

Are the applicant entity's procurement policies and procedures designed to ensure that

procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?

Yes

Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?

Yes

Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity/individual that is suspended/debarred from such contracts, including provisions for checking the "Excluded Parties List" system ([www.sam.gov](http://www.sam.gov)) for suspended/debarred sub-grantees and contractors, prior to award?

Yes

#### Travel Policy

Does the applicant entity maintain a standard travel policy?

Yes

Does the applicant entity adhere to the Federal Travel Regulation (FTR)?

Yes

#### Subrecipient Management and Monitoring

Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?

Yes

Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?

Yes

Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?

Yes

## Designation as High Risk by Other Federal Agencies

Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ?

No

Name(s) of the federal awarding agency:

\_\_\_\_\_

Date(s) the agency notified the applicant entity of the "high risk" designation":

\_\_\_\_\_

Enter in the contact information for the "high risk" point of contact at the federal agency:

\_\_\_\_\_

Name:

\_\_\_\_\_

Phone:

\_\_\_\_\_

Email:

\_\_\_\_\_

Reason for "high risk" status as set out by the federal agency:

\_\_\_\_\_

Certification on Behalf of the Applicant Entity

This certification must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority.

\_\_\_\_\_

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority to make this certification on behalf of the applicant entity.

\_\_\_\_\_

Name:

Christine Otto

Date:

20260226

Title:

Chief Financial Officer

Please specify your title:

\_\_\_\_\_

Phone:

208-884-7023

## ✓ **FY2025 JAG NOFO**

Statutory JAG Program Areas

Please select the program areas that you intend to fund with FY 2025 JAG funds (directly or through subawards). Please select all that apply.

Law enforcement programs

Yes

Prosecution and court programs

Yes

Prevention and education programs

Yes

Corrections and community corrections programs

Yes

Drug treatment and enforcement programs

Yes

Planning, evaluation, and technology improvement programs

Yes

Crime victim and witness programs (other than compensation)

Yes

Mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams

Yes

Implementation of state crisis intervention court proceedings and related programs or initiatives, including but not limited to mental health courts, drug courts, veterans courts, and extreme risk protection order programs

Yes

Programs to purchase and operate unmanned aircraft systems (as defined in section 44801 of title 49, United States Code) to benefit public safety.

Yes

Programs to purchase and operate counter-UAS systems (as defined in section 44801 of title 49, United States Code) included on the list of technologies established by subsection (d)(2)(A)(iii) section 210G of the Homeland Security Act of 2002 (6 U.S.C. 124n(d)(2)(A)(iii)) to exercise the authority granted under subsection (a)(2) of such section.

Yes

## Proposal Narrative



### Name

[FY 2025 JAG  
Proposal  
Narrative For  
Application -  
Final.pdf](#)

### Category

Proposal  
Narrative

### Created by

Julie Brotzman

### Date Added

04/10/2  
026



## Budget and Associated Documentation

### Budget Summary

### Budget / Financial Attachments

### Budget Worksheet and Budget Narrative



### Name

[FY 25 JAG  
Budget Detail  
Worksheet &  
Narrative-DCRA-  
Final.xlsm](#)

### Category

Budget  
Worksheet

### Created by

Julie Brotzman

### Date Added

04/09/2  
026



### Pre-Agreement Cost

No documents have been uploaded for Pre-Agreement Cost

### Non-competitive Justification

No documents have been uploaded for Non-Competitive Justification

## Indirect Cost Rate Agreement



Name	Category	Created by	Date Added
<a href="#">ISP BFY 2026 APPROVED INDIRECT COST RATE LETTER.pdf</a>	Budget Indirect Cost Rate Agreement	Kara Thompson	06/25/2025

### Consultant Rate Justification

No documents have been uploaded for Consultant Rate Justification

### Employee Compensation Waiver

No documents have been uploaded for Employee Compensation Waiver

### Financial Management Questionnaire (Including applicant disclosure of high-risk status)

No documents have been uploaded for Financial Management Questionnaire

### Additional Attachments

No documents have been uploaded for Additional Attachments

## Budget and Associated Documentation

Budget Category	Year 1	Total
Personnel	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00
Travel	\$0.00	\$0.00

	\$0.00	\$0.00
Equipme nt	\$0.00	\$0.00
Supplies	\$0.00	\$0.00
Construct ion	\$0.00	\$0.00
SubAwar ds	\$0.00	\$0.00
Procurem ent Contracts	\$0.00	\$0.00
Other Costs	\$0.00	\$0.00
Total Direct Costs	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00
<b>Total Project Costs</b>		

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**Total  
Project  
Cost  
Breakdown**

	Total	Percentage
Federal Funds	<b>Federal Funds</b>	<b>Percentage</b>
	\$0.00	0.00%
Match Amount	<b>Match Amount</b>	<b>Percentage</b>
	\$0.00	0.00%

Program  
Income  
Amount

**Program  
Income  
Amount**

**Percentage**

\$0.00

0.00%

**Please note:** After completing this budget detail summary, please confirm that the following final values entered in this section are identical to those entered in the corresponding estimated cost section of the Standard Applicant Information. Specifically, the following must be equivalent. If they are not, you will not be able to submit this application until they are updated to be equivalent.

<b>Standard Applicant Information</b>	<b>Equals</b>	<b>Budget Summary</b>
Total Estimated Funding	=	Total Project Costs
Federal Estimated Funding (federal share)	=	Federal Funds
Applicant Estimated Funding (non-federal share)	=	Match Amount
Program Income Estimated Funding	=	Program Income Amount

DOES THIS BUDGET CONTAIN CONFERENCE COSTS WHICH IS DEFINED BROADLY TO INCLUDE MEETINGS, RETREATS, SEMINARS, SYMPOSIA, AND TRAINING ACTIVITIES? \_\_\_\_\_

## **Memoranda of Understanding (MOUs) and Other Supportive Documents**

### **Memoranda of Understanding (MOUs) and Other Supportive Documents**

[Upload](#)

The recommended files to upload are PDF, Microsoft Word and Excel.

No documents have been uploaded for Memoranda of Understanding (MOUs) and Other Supportive Documents

## **Additional Application Components**

### **Documentation of Anticipated Benefit to Qualified Opportunity Zones (if applicable)**







No documents have been uploaded for Documentation of Anticipated Benefit to Qualified Opportunity

Zones (if applicable)

## Research and Evaluation Independence and Integrity Statement

No documents have been uploaded for Research and Evaluation Independence and Integrity Statement

### Additional Attachments

	<b>Name</b> <a href="#">FY 2025 Chief Executive Certification - Pending Signature.pdf</a>	<b>Category</b> Additional Application Components Other	<b>Created by</b> Julie Brotzman	<b>Date Added</b> 04/10/2026	
	<b>Name</b> <a href="#">2025 Annual Report - Final -.pdf</a>	<b>Category</b> Additional Application Components Other	<b>Created by</b> Julie Brotzman	<b>Date Added</b> 04/10/2026	
	<b>Name</b> <a href="#">2025 DCRA State Implementation Plan.pdf</a>	<b>Category</b> Additional Application Components Other	<b>Created by</b> Julie Brotzman	<b>Date Added</b> 04/10/2026	

## Disclosures and Assurances

### No Lobbying Activities

The applicant is not required to submit a lobbying disclosure under 31 U.S.C. 1352 for this application.

No documents have been uploaded for Disclosure of Lobbying Activities

## Disclosure of Duplication in Cost Items

No. [Applicant Name on SF-424] does not have (and is not proposed as a subrecipient under) any pending applications submitted within the last 12 months for federally funded grants or cooperative agreements (or for subawards under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover any identical cost items outlined in the budget submitted as part of this application.

## DOJ Certified Standard Assurances



### U.S. DEPARTMENT OF JUSTICE

#### CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

(1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.

(2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

- a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
- b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and

- c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of

Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--

- a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
- b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law-- including, but not limited to, the Indian Self- Determination and Education Assistance Act-- seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge ✦

Signed

**SignerID**

julie.brotzman@isp.idaho.gov

**Signing Date / Time**

4/9/26 9:47 PM

**DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements; Law Enforcement and Community Policing ✦**

U.S. DEPARTMENT OF JUSTICE

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; COORDINATION WITH AFFECTED AGENCIES**

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

## 1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

## 2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at [Ojpcompliancereporting@usdoj.gov](mailto:Ojpcompliancereporting@usdoj.gov); for OVW Applicants, to OVW at [OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov); or for COPS Applicants, to COPS at [AskCOPSRRC@usdoj.gov](mailto:AskCOPSRRC@usdoj.gov)), unless such disclosure has already been made.

### 3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at [Ojpcompliancereporting@usdoj.gov](mailto:Ojpcompliancereporting@usdoj.gov); for OVW

Applicants, to OVW at [OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov); or for COPS Applicants, to COPS at [AskCOPSRC@usdoj.gov](mailto:AskCOPSRC@usdoj.gov)).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

#### 4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of

any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE,  
Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice,  
Office of Justice Programs, ATTN: Control Desk, 999 North Capitol  
Street, NE Washington, DC 20531.

Notice shall include the identification number(s) of each affected  
award;

(f) Taking one of the following actions, within 30 calendar days of  
receiving notice under subparagraph (d)(2), with respect to any employee  
who is so convicted:

(1) Taking appropriate personnel action against such an employee, up  
to and including termination, consistent with the requirements of the  
Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug  
abuse assistance or rehabilitation program approved for such purposes by a  
Federal, State, or local health, law enforcement, or other appropriate  
agency; and

(g) Making a good faith effort to continue to maintain a drug-free  
workplace through implementation of paragraphs (a), (b), (c), (d),  
(e), and (f).

##### 5. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing  
Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a  
COPS award, the Applicant certifies that there has been appropriate  
coordination with all agencies that may be affected by its award.  
Affected agencies may include, among others, Offices of the United  
States Attorneys; State, local, or tribal prosecutors; or  
correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent  
statement (or concealment or omission of a material fact) in this  
certification, or in the application that it supports, may be the  
subject of criminal prosecution (including under 18 U.S.C. §§ 1001  
and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me  
and the Applicant to civil penalties and administrative remedies for  
false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and  
3801-3812). I also acknowledge that the Department's awards, including  
certifications provided in connection with such awards, are subject to

certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge \*

Certified

**SignerID**

julie.brotzman@isp.idaho.gov

**Signing Date / Time**

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**Other Disclosures and Assurances**

**Applicant Disclosure and Justification - DOJ High Risk Grantees (if applicable)**

No documents have been uploaded for Application Disclosure and Justification - DOJ High Risk Grantees

No documents have been uploaded for Other Disclosures and Assurances

## **Declaration and Certification to the U.S. Department of Justice as to this Application Submission**

By [taking this action], I --

1. Declare the following to the U.S. Department of Justice (DOJ), under penalty of perjury:
  - (1) I have authority to make this declaration and certification on behalf of the applicant;
  - (2) I have conducted or there was conducted (including by the applicant's legal counsel as appropriate, and made available to me) a diligent review of all requirements pertinent to and all matters encompassed by this declaration and certification.
  
2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.
  
3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Please Acknowledge \*

Signed

### **SignerID**

julie.brotzman@isp.idaho.gov

### **Signing Date / Time**

4/9/26 9:47 PM

## Other

No documents have been uploaded for Other

Certified